



Art Craft Display, Inc.

46100 Grand River Avenue, Suite B • Novi, Michigan 48374 • (248) 380-0843 • Fax (248) 380-0848
www.artcraftdisplay.com

EVENT DETAILS

Re: **Show Promotions**
Michigan Golf Show 2019
March 8-10, 2019
Suburban Collection Showplace

Art Craft Display, Inc. has been selected by show management to serve as the Official Tradeshow Contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

- 3' and 8' High – Booth Draping
- (1) 6' Covered/Skirted Table
- (2) Folding Chairs
- (1) Wastebasket
- (1) 7" x 44" Booth I.D. Sign

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for download or for online ordering.

► Go to the following website: www.artcraftdisplay.com
On the Home Page, click on: "Exhibitor Kit"
Enter Event Code: **293763**

To qualify for Advance Rates, your order(s) with payment must be received by us no later than 5:00 pm EST on Thursday, February 28th. Some equipment or services may require more than 7 days lead time. Please see appropriate order forms for actual deadlines.

SHOW SCHEDULE

Exhibitor Move-In

Thursday, February 7 th	Noon – 9:00 pm
Friday, February 8 th	8:00 – 1:00 pm



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EVENT DETAILS CONTINUED

Exhibit Hours

Friday, March 8 th	2:00 pm – 8:00 pm
Saturday, March 9 th	9:00 am – 7:00 pm
Sunday, March 10 th	10:00 am – 5:00 pm

Exhibitors can arrive as early as **7:00 am** on **Saturday** and **Sunday**.

ADVANCED WAREHOUSE SHIPMENTS **** NEW ADDRESS ****

Advanced Warehouse shipments will be accepted from **Wednesday, February 6th** through **Wednesday, March 6th**. Warehouse receiving hours are from 8:00 a.m. to 4:30 p.m., Monday – Friday. If required, provide your carrier with this phone number (248) 380-0843.

Advanced Warehouse Shipping Address:

Exhibiting Company Name / Booth #
Michigan Golf Show 2019
C/o Art Craft Display, Inc.
46100 Grand River Ave., Ste B
Novi, MI 48374

ONSITE SHIPMENTS

Onsite shipments will be accepted on **Thursday, March 7th from 8:00 am – 5:00 pm** and on **Friday, March 8th during move-in hours**. If any shipments are received before this date, you will be charged the Advance Warehouse rates.

Onsite Shipping Address:

Exhibiting Company Name / Booth #
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Exhibitor Move-Out

Sunday, March 10th 5:00 pm - Midnight

We will begin returning empty containers once we get the “all clear” from the facility and/or once aisle carpet is removed (if provided).

DISMANTLE AND MOVE-OUT INFORMATION

All exhibits/booths must be torn down and ready to ship on **Sunday, March 10th**. Freight can be picked up that evening until **7:00 pm** or freight can be picked up on **Monday, March 11th from 8:00 am – 4:30 pm.**

POST SHOW SHIPPING DOCUMENTS

All outbound Bill of Lading paperwork must be turned into the Service Desk prior to your departure from the venue. If you do not have an outbound Bill of Lading, you may complete this document at the service desk after the show. Be sure that your carrier knows the company name and booth number when making arrangements for shipping your freight at the close of the show. Anything that is left behind in your booth that is not labeled for outbound shipment will be considered abandoned and deemed as trash.

If we can be of any further assistance, please contact us. General questions can be directed to: detroit@artcraftdisplay.com.

THANK YOU FOR YOUR PATRONAGE AND WE LOOK FORWARD TO BEING OF SERVICE TO YOU.

SIGNS, GRAPHICS & DISPLAYS
DELIVERED RIGHT TO YOUR BOOTH!*

* Restrictions apply.

Contact Art Craft Signs to order signs, graphics & displays for your exhibit space.
800-878-0710 · signshop@artcraftdisplay.com

The advertisement shows a variety of display options: a large curved wall graphic with a tree and the word 'Propel', a table with a blue 'Propel' banner, a man and a woman standing behind the table, a small table with a sign, and a tall vertical sign for 'Vegas Party'.